



PERSONAL PROPERTY

School Policy and Advisory Guide Reference: http://www.education.vic.gov.au/school/principals/spag/Pages/spag.aspx	Last updated 19/11/2020
Endorsed by Wodonga Primary School Council	23/11/2020
Origin	DET
Line Manager	D. Duncan
Effective Date	23/11/2020
Review Date	November 2023

Purpose

To explain Wodonga Primary School's policy in relation to personal property and to ensure that special or valuable items of personal property are not brought to school.

Scope

This policy applies to all school activities, including camps and excursions.

Policy

Wodonga Primary School understands that staff and/or students may sometimes like to bring items of personal property to school.

The Department of Education and Training does not have insurance for personal property of staff, students and visitors. Wodonga Primary School does not take responsibility for items of personal property that are lost, stolen or damaged at school or during school activities. Damage to personal property brought to school is the responsibility of the owner of that property.

Wodonga Primary School encourages staff and students not to bring items of value to school, or to obtain appropriate insurance for such items.

If students bring *items of value* to school, they may be confiscated and stored securely at the school office until the end of the day, when the items can be collected by the student and/or parent.

Definition

Items of Value can be determined as being of sentimental importance (eg. Memorabilia, photos, personal items) or of high expense (eg. High-end electronic devices, jewellery).

Review Cycle

This policy was last updated on 19 November 2020 and is scheduled for review in 2023.