

## PUPIL PLACEMENT

### Basic Belief

Classes with yearly changing of groups to promote social development should either be of a single year level (straight) or of two year levels (composite) with an even spread of ability and a proportionate ratio of boys and girls.

### Guidelines

1. Placement of pupils will be done by a committee consisting of the Team Convenor and current teachers of the children at the relevant year level.
2. Academic, behavioural, physical and social aspects should be considered when placement is being discussed.
3. Specialist teachers, past teachers and next year's teachers, if known, may provide input to the placement process.
4. Opportunity for appropriate communication from parents will be made in early Term 4. Parent requests should be limited to social considerations or specific requirements related to learning.
5. Opportunities for student input will be provided prior to placement.
6. The Principal has the final responsibility for pupil placement.
7. Children and parents will be advised of proposed placements prior to the end of the school year if possible.
8. No information on pupil placement or teacher selection will be divulged to parents until official notification is distributed.
9. Only in extreme circumstances will modification be made to year level lists after parents are advised of placement.

*Updated by Education Sub-committee, July 2008*

*Ratified by SC: July 21, 2008*

*Review Date: July 2011*

*This Policy pertains to all programs run/organized by Wodonga Primary School, including Out of School Hours Care, unless a more specific policy applies whereby both policies should be read in conjunction*