



PARENT PAYMENT

School Policy and Advisory Guide Reference: http://www.education.vic.gov.au/school/principals/spag/Pages/spag.aspx	Last updated 24/6/2020
Endorsed by Wodonga Primary School Council	2018
Origin	WPS
Line Manager	D. Duncan
Effective Date	February 2018
Review Date	Overdue

Introduction

In order to deliver educational programs to our students, Wodonga Primary School requires parent support through payment for essential educational items, optional extras and voluntary financial contributions. This policy covers the parameters, terms and conditions within which these requests may be made.

Purpose

Definition

The Education and Training Reform Act 2006 provides for the provision of free instruction in the standard curriculum program, and empowers school councils to charge for goods and services used in the course of instruction. Funds may also be raised locally.

Costs for instruction support learning and teaching, instructional supports, materials and resources, administration and facilities associated with the provision of the core curriculum programs.

Scope

Victorian schools are funded by the Department of Education and Training (DET) through the Student Resource Package (SRP) funding model. The SRP is based on student numbers, infrastructure and facilities, Program for Students with Disabilities, School Specific Programs and Targeted Initiatives. 87% of total funding is held with the DET to cover the costs of staff salaries, superannuation, WorkCover and payroll tax. The remaining 13% is allocated directly to the school in four termly grants to cover the cost of cleaning, grounds, utilities, urgent and planned maintenance and VET programs, which uses 60% of the total cash grant. The remaining 40% is used for the funding of the school's core programs.

Policy

Wodonga Primary School will request payments from parents for student materials and services charges, and for voluntary financial contributions.

These payments fall into three categories:

1. **Essential education items** - Parents and guardians are required to provide or pay the school to provide for their child. These items include but are not limited to:

This Policy pertains to all programs run/organized by Wodonga Primary School, including Out of School Hours Care, unless a more specific policy applies whereby both policies should be read in conjunction.



Wodonga Primary School No. 37 - Policy

- materials that the individual student takes possession of, including student stationery
 - materials for learning and teaching where the student consumes or takes possession of the finished article
 - school uniform (where applicable)
 - essential services associated with, but not considered to be a part of, instruction in the core curriculum program, such as costs associated with camps and excursions which all students are expected to attend (e.g. transport, entrance and activity costs).
2. **Optional extras** – These are offered on a user-pays system and which parents and guardians may choose whether their child accesses or participates in these.
These items include but are not limited to:
- instructional support material, resources and administration beyond the provision of the core curriculum program (e.g. student computer printing for personal use)
 - extra-curricular programs or activities offered in addition to the core curriculum program (e.g. instrumental music)
 - school-based performances, productions and events
 - school facilities and equipment not associated with the provision of the core curriculum program, and not otherwise provided for through the SRP (e.g. student accident insurance, and hire or lease of equipment such as musical instruments and individual computer).
- These items will be included on the accounts of parents/guardians and students will take possession or participate after payment has been received.
3. **Voluntary financial contributions** - Parents and guardians may be invited to donate to the school (e.g. grounds beautification, building and library funds and leased computers) as determined each year.

Further Information and Resources

This policy should be read in conjunction with the following Department policies and guidelines:

- [Financial Help for Parents](#)
- [DET – School Costs & Fees](#)
- [DET - CSEF](#)

Review Cycle

This policy was last updated on **February 2018** and is scheduled for review in **February 2019**.



Wodonga Primary School No. 37 - Policy