Before & After School Care
and
Vacation Care

At Wodonga Primary School’s Club 37 we offer a wide variety of activities catering for your children’s needs and developmental stages that are also fun and exciting to experience. Everyone's welcome!

We have qualified staff that will ensure the best possible experience for your child. This will include:

* Art Activities
* Outdoor and Indoor Games
* Cooking Experiences
* Special excursions and incursions (during holidays)
* Friendly Warm Atmosphere

Ph: 02 6048 0313 (6.30 — 9.00 am & 3.30 — 6.00 pm)
OR
02 6048 0300 (school office)
**Hours of Operation**

**Before & After School Care**  
**Monday to Friday**  
6:30 am – 9:00 am & 3:30 pm to 6:00 pm

**School Holiday Vacation Care**  
**Monday to Friday**  
(6.30am*) 7.00am to 6:00pm  
* by appointment only, incurs $6 additional fee.

This service also caters for all Pupil Free Days where hours of operation are from 7:00 am to 6:00 pm.

For any further information or enquiries please contact us by phone.

**Enrolment & Attendance Records**

Each child attending the Club 37 needs to be formally enrolled by a parent or guardian. Enrolment forms are available from the School Office or from OSHC Staff.

An attendance book is situated at the entrance to Club 37. Please sign your child ‘in’ on arrival in the morning and sign ‘out’ before you leave with your child in the afternoon.

**No-one**, unless authorized by you, may collect your child. Please communicate regarding this as it will avoid embarrassment.

If, for some reason, someone other than the registered parents or nominated authorities is to pick up your child from the Centre, please give the staff prior notice.

**Medication & Illness**

All medication must be handed to a staff member. Please **DO NOT** leave it in your child’s bag.

No medication can be administrated to your child unless you have carried out the following procedures.

All medication must remain in its original container with its original label.

All dosages, child’s name and parent / guardian’s signature, must be recorded on a medications form and handed to an educator. A copy of this form is available from the coordinator.

**Fees**

**SESSION FEES**

**Week Days:**

**Before School Care**  
Permanent Booking $13.00  
Casual Booking $13.00  
*(Breakfast is provided at an additional cost of $2.00 per child)*

**After School Care**  
Permanent Booking $16.00  
Casual Booking $16.00

**Whole Days:**

Child Care is available on:

**School Holidays (Vacation Care)**  
Full Day $40.00  
Half Day* $20.00  
*by arrangement with Coordinator only  
*(Parent provides morning tea and lunch)*

**Pupil Free Days**  
Full Day $40.00  
Half Day $20.00  
*(Parent provides morning tea and lunch)*

- All fees are to be paid weekly or fortnightly and an administration charge is applicable for late fees.
- An additional excursion cost of $15 will apply for excursions outside the school during V/Care.
- For pick up later than 6:00pm a surcharge of $1 a minute will be applied.